



# REQUEST FOR PROPOSAL: FILM EDITOR

## ORGANIZATION OVERVIEW

Twin Cities Media Alliance (TCMA) equips people, organizations with the power of media arts to shape narratives that advance equity and justice. Our work invests in helping people become bold storytellers and creating spaces for bold storytelling that centers the lived experiences of people on the margins and shifts what is perceived possible for our collective future.

To do this, we develop, embolden storytellers to recontextualize and advance their work via structured and rigorous creative spaces. Lastly, we create spaces, whether in-person or online, for storytelling that amplifies, engages, and drives the narratives of marginalized communities.

## PROJECT OVERVIEW

TCMA is seeking a creative, communicative editor who can bring the 2021 Our Space Is Spoken For documentary feature home. Our Space is a multidisciplinary public art storytelling project, produced by TCMA, where BIPOC artists work in teams to adapt and publicly perform St. Paul BIPOC residents' stories—who we call community storytellers—in spaces inherent to their stories.

In 2020, our world moved: We moved indoors and apart, to quell a pandemic that's toll was, and is still, disproportionately affecting BIPOC communities—and we moved together in streets across the world calling for justice in the murder of George Floyd and the many Black lives killed at the hands of police. For 2021 Our Space, we asked community storytellers to share their experiences with movement in 2020. Over the course of a three month fellowship, BIPOC artists worked in a cohort creating public art performance pieces based on these community storytellers' experiences. During the fall, performances activated public spaces across the city of Saint Paul. Performances and the fellowship process were documented by film with the completed documentary feature screening fall of this year. Learn more about Our Space Is Spoken For at [ourspacespoken.com](https://ourspacespoken.com).

The editor will work on a short-term contractual basis, and be part of the larger Our Space production team, which includes TCMA staff (executive director and program associate) and other contractors.

## PROJECT STAGE

The 2021 Our Space Is Spoken For film is currently in post-production. All filming has been completed, a finalized script created and outlined, and a 63 minute rough edit has been completed. In filming for 2021 Our Space film, we interviewed all 2021 Our Space artists and all 2021 Our Space community storytellers, we also shot b-roll footage of key cohort meetings, b-roll of artists and community storytellers meeting, and three takes of the artist teams' final performances. *The editor brought onto this*



*project would be working from the current project setup to finish the post-production process, which would include another rough cut review, a fine cut review and a final cut.*

## PROJECT SCOPE + DELIVERABLES

With the film screening planned for fall of 2022, we are looking for an editor who will be able to work on post-production for this film from as *early as April 2022 to fall of 2022*. The project scope includes:

- **Information Sharing + Asset Exchange:** Discuss with Our Space production staff the overall vision and direction of the film, high level ideas, and roles of the team. Familiarize yourself with the vision and narrative arc, script, all shot footage and interviews, and current project set up. TCMA will provide all assets for the film on an external harddrive including: initial rough cut, edited project file, all raw interview and b-roll footage, transcripts of all interviews, all scripts and story outlines, any currently used graphics, images or audio assets.
- **Post-Production:** Finalize any script/storyboards (as needed), based on the finalized script and current project setup, continue to edit and compile Our Space development process and performances into a full length documentary.
- **Project Meetings:** The editor will have an initial creative consultation meeting with TCMA staff. The editor is expected to be in contact with designated TCMA staff throughout all phases of the project by providing regular check-ins on progress.
- **Documentary Screening:** Do a pre-screening to ensure the optimal performance of the film with the theater's A/V system and virtual screening platform. Be available day-of screening—on call if out of state—to ensure proper screening of documentary film with theater's A/V system and virtual screening platform.
- **Client Review:** There will be three points of review in the post-production phase: (1) second rough cut review, (2) fine cut review, and (3) final documentary and individual performance segments review. *Note: The final documentary and segments review may occur after the film screening.*

### DELIVERABLES

- 2021 Our Space Is Spoken For documentary feature length film (around 73 - 82 mins in total duration), which consists of two parts:
  - The creative development process (around 35 - 42 minutes in length)
  - Artist team performances with artist and storyteller reflections/reactions (around 38 - 40 minutes in length)
- 4 individually packaged cuts of each artist team's complete performance (4 performances, each 8 - 9 mins in length, can be the same cuts from the feature film without reactions included).
- A trailer to be used for promotional purposes *to be completed shortly after the start of the project, as determined by both contractor and TCMA production team.*



## BUDGET

We are looking first and foremost for someone who will be able to execute this work to the highest and best use, and are open to a range of proposals. As a small BIPOC-led arts organization, budget is always a factor. We often find ourselves trying to do the most for our stories with the least. We're looking for proposals ranging from \$3,000-\$5,000 and will evaluate proposals based on the editor's ability and experience:

- 1) Creating and producing videos that are visually compelling, intentional, and have meaning;
- 2) Crafting narratives—e.g., storylines/narrative arcs through editing—that are visceral, have nuance, and capture the complexities of who we are and the stories that make us;
- 3) Working with BIPOC creatives, and welcomes a collaborative approach;
- 4) Communicating and collaborating with creative partners, in addition to prior experience working on client films or other work-for-hire projects.

## ADDITIONAL CONSIDERATIONS

- Editor will provide all equipment to produce elements of the video, including but not limited to editing, animation, voicing, graphics, and music.
- TCMA staff has production, filming and art direction experience. Our approach seeks to work collaboratively in the post-production process of the film.
- TCMA reserves the right to request additions or changes to the products during the editing phase before final approval and delivery of completed product.

## PROPOSAL DETAILS

Okay, here's the part where you tell us more about you. Please address the questions below in your proposal and submit your proposal to [hello@tcmediaalliance.org](mailto:hello@tcmediaalliance.org). **This opportunity is open until filled but we'll begin reviewing proposals on March 28, 2022.** Open to out-of-state applicants.

1. Describe your process and approach, and the technical and creative capacity you have to ensure successful execution of this project. Additionally, provide work samples, particularly any that showcase similar work.
2. Address parameters around the timeline. For example, what's your availability over the next 3-5 months? Are there periods where you will be unavailable?
3. Please provide a project budget, and note if there is a nonprofit rate applied.

*Twin Cities Media Alliance is an equal opportunity employer committed to working with people who reflect our values and mission. We encourage submissions from candidates who identify as Black, Indigenous/Native American, people of color.*