



**OUR
SPACE IS
SPOKEN
FOR**

PUBLIC ART PRODUCER

Twin Cities Media Alliance (TCMA) equips people, organizations with the power of media arts to shape narratives that advance equity and justice. Our work invests in helping people become bold storytellers and creating spaces for bold storytelling that centers the lived experiences of people on the margins and shifts what is perceived possible for our collective future.

TCMA is now accepting applications for a Public Art Producer for its media arts project **Our Space Is Spoken For**—a multi-disciplinary public art storytelling project.

In **Our Space**, BIPOC artists work in teams to adapt and publicly perform St. Paul

BIPOC residents' stories in the spaces inherent to their stories. BIPOC residents—who we call community storytellers—actively participate in the artistic production of their stories with their artist teams by providing in-depth interviews and feedback on the creative direction. The process to create **Our Space**, including the performances themselves, will be documented by film and culminate into a documentary that will be screened in December 2021.

To learn more about **Our Space**—including watching the inaugural **Our Space** documentary film and discovering this year's theme—visit ourspacespoken.com.

DESCRIPTION

Role

**Public Art Producer,
Our Space Is Spoken For**

Reports to

Program Associate and Executive Director

Deadline to Apply

Open Until Filled

Hours

Temp, contract. June - September 2021. Approx 60-70 hours, flexible to the needs of the program. May involve daytime, evening, and weekend hours as needed. The PA Producer will share responsibility in setting their schedule and communicating it to the team.

Fee

\$30/hourly (plus we'll feed you)

RESPONSIBILITIES

The Producer will work alongside the Program Associate in supporting 2021 **Our Space** artist teams in the production of their public art performances and ensuring their success by:

Artist Support

Collaborate on creating a production timeline, schedule with artist deadlines and deliverables.

Collaborate on the creation of an artist production form that will include initial project concept, space needs, and outline of expenses.

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Assess production forms for project feasibility; production, space, and technical needs; and any additional resources (creative specialist, volunteer support) needed. Proactively communicate with artists and Our Space Staff when revisions are necessary.

Clearly communicate expectations and deadlines; be available to answer or seek out answers to artists' production-related questions and concerns; track artist progress throughout production; handle related issues as they arise.

Conduct individual site visits with artist teams; assess space for performance/audience areas, light, sound, power, architecture, traffic, etc.

Help create and set performance schedules.

Identify and garner permits as needed and source equipment as needed.

Attend at least one rehearsal/test of performance with all key elements prior to performance date.

Help transport tech and production equipment as needed.

Set schedule for and supervise load in and load out of performances.

Troubleshoot any production-related issues on the day-of performances.

Program Support

Attend weekly artist cohort meetings as needed to discuss production-related topics.

Attend weekly program meetings with Our Space staff as needed.

Be available, responsive to Our Space artists, partners, and personnel via TCMA email within 24 hours.

Provide verbal and written evaluations to TCMA Executive Director Adaobi Okolue.

ABOUT YOU

At least two years of experience working in performance art, public art/installation work, stage management, set design, fabrication etc.

Dedicated to a community centered artistic practice that centers voices on the margins

Collaborative and curious, high attention to detail and superior project management skills are a must.

Commitment to attend Our Space Breaking Bread outdoor gathering on the evening of June 25th.

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HOW TO APPLY

To apply, email your application materials to hello@tcmediaalliance.org with the subject line: **Our Space 2021 PA Producer Application**. Please include the following:

1 Name and basic contact information

2 Bio and why you want to work on the Our Space Project

3 Resume or statement of work (no more than 2 pages, this can include past work and notable related accomplishments)

4 3-5 Work Samples (these can be links to videos, please do not submit video files, PNG or JPEG files for images)

Twin Cities Media Alliance is an equal opportunity employer committed to working with people who reflect our values and mission. We encourage submissions from candidates who identify as Black, Indigenous/Native American, people of color, or other historically marginalized communities.